

CITY AND COUNTY OF SWANSEA

MINUTES OF THE MEETING OF THE CABINET

**HELD AT COMMITTEE ROOM 1, CIVIC CENTRE, SWANSEA ON
TUESDAY 8 APRIL 2014 AT 5.00 P.M.**

PRESENT: D Phillips (Leader of the Council) presided

Councillor(s):

N S Bradley
J E Burtonshaw
M C Child

Councillor(s):

S E Crouch
C R Doyle
W Evans

Councillor(s):

C Richards
R C Stewart
M Theaker

223. **APOLOGIES FOR ABSENCE**

No apologies for absence were received.

224. **DISCLOSURES OF PERSONAL AND PREJUDICIAL INTERESTS**

In accordance with the provisions of the Code of Conduct adopted by the City and County of Swansea, no interests were declared.

225. **MINUTES**

RESOLVED that the minutes of the meeting of Cabinet held on 11 March 2014, be approved as a correct record.

226. **LEADER OF THE COUNCIL'S REPORT(S)**

None.

227. **PUBLIC QUESTIONS**

No questions were asked.

228. **COUNCILLORS' QUESTIONS**

Councillor C A Holley asked a question in relation to:

Minute No. 230 - Building Capital Maintenance Programme 2014/15. The Cabinet Member for Place and the Leader responded accordingly.

Minute No. 235 - Dylan Thomas Exhibition, Dylan Thomas Centre. The Cabinet Member for Regeneration responded accordingly.

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Minutes Nos. 237 and 238 - Western Bay Health and Social Care Overview together with Programme Delivery. The Cabinet Member for Wellbeing, Chief Executive and The Leader responded accordingly.

Minute No. 242 - Cartref Care Home. The Cabinet Member for Wellbeing responded accordingly.

229. **SCRUTINY REPORT(S) - NONE**

None.

230. **BUILDING CAPITAL MAINTENANCE PROGRAMME 2014/15**

The Cabinet Member for Finance and Resources presented a report which sought agreement of the schemes to be funded through the Capital Maintenance Programme.

CABINET DECISION

That Cabinet:

- (1) approved the proposed Capital Maintenance Scheme as listed in Appendix A of the report;
- (2) authorised the financial implications identified in Appendix B of the report to be included in the capital programme.

Policy Framework

The Revenue and Capital Budget as reported to and approved by Council on the 18 February 2014.

Reason for Decision

To comply with Financial Procedure Rule No. 7 (Capital Programming and Appraisals) to commit and authorise schemes as per the capital programme.

Consultation

Legal, Finance, Access to Services.

231. **FINANCIAL PROCEDURE RULE 7 - CAPITAL ALLOCATION TO HIGHWAY INFRASTRUCTURE ASSETS**

The Cabinet Member for Finance and Resources presented a report which sought confirmation of the Capital Work Programme for Highway Infrastructure Assets.

CABINET DECISION

Cabinet:

Authorised that the proposed allocations, together with the Financial Implications set out in Appendix A of the report, be approved and included in the Capital Programme.

Policy Framework

The Revenue and Capital budget as reported to and approved by Council on 18 February 2014.

Reason for Decision

To comply with Financial Procedure Rule No. 7 (Capital Programming and Appraisals) - to commit and authorise schemes to improve infrastructure assets.

Consultation

Legal, Finance, Access to Services.

232. **THE NATIONAL MODEL FOR REGIONAL WORKING (EDUCATION)**

The Cabinet Member for Learning and Skills submitted a report the purpose of which was to put in place the necessary legal and governance arrangements to enable the City and County of Swansea to meet its obligations in relation to the development of a regional school improvement service.

CABINET DECISION

That Cabinet:

- (1) approved the content of the Inter Authority Agreement; and
- (2) gave authority to the Head of Legal, Democratic Services and Procurement to finalise the Agreement on behalf of the Council.

Policy Framework

National Model for Regional School Improvement.

Reason for Decision

Compliance with the National Model which is expected to be operational from the 1 April 2014.

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Consultation

Legal, Finance.

233. **LOCAL AUTHORITY GOVERNOR APPOINTMENTS**

The Cabinet Member for Learning and Skills sought approval of the nominations submitted to fill LA Governor vacancies in School Governing Bodies.

CABINET DECISION

That the following nominations be approved as recommended by the LA Governor Appointment Panel:

Bishopston Primary School - Mrs Melinda Canning

Cefn Hengoed Community School - Mr Neil Jones
(re-appointment)

Ysgol Crug Glas - Mrs Kim Evans
(re-appointment)

Policy Framework

Policy and Procedure for Appointments of L. A. Governors as amended by Council on 23 October 2008.

Reason for Decision

To ensure vacancies are to be filled expeditiously.

Consultation

Education, Legal, Finance.

234. **DISABLED FACILITIES AND IMPROVEMENT GRANT PROGRAMME**

The Cabinet Member for Place submitted a report which provided details of the Disabled Facilities and Improvement Grant Programme and sought approval to include schemes in the 2014/15 Capital Programme.

CABINET DECISION

That the Disabled Facilities and Improvement Grant Programme as

detailed, including its financial implications, be approved and included in the 2014/15 Capital Budget.

Policy Framework

Local Housing Strategy approved by Council on 13 September 2007.

Private Sector Housing Renewal and Disabled Adaptations: Policy to Provide Assistance 2012-2017, approved by Council on November 24 2011.

Statutory declaration of Hafod Renewal Area, approved by Council 8 March 2001.

Statutory declaration of the Sandfields Renewal Area approved by Cabinet on the 14 January 2014.

Reason for Decision

To comply with Financial Procedure Rule No. 7 (Capital Programming and Appraisals) - to commit and authorise schemes as per the Capital Programme.

Consultation

Legal, Finance, Access to Services.

235. **DYLAN THOMAS EXHIBITION, DYLAN THOMAS CENTRE**

The Cabinet Member for Regeneration submitted a report that subject to Heritage Lottery Fund Committee approval, sought authorisation to spend grant monies to deliver the Dylan Thomas Exhibition project.

CABINET DECISION

Cabinet:

Authorised that subject to grant approval, approval be granted to complete the project to redesign and re-develop the Dylan Thomas Exhibition and that the project be included within the capital budget.

Policy Framework

City and County of Swansea Policy Commitments - Minutes 52, Council 26 July 2012.

Reason for Decision

To comply with Financial Procedure Rule No. 7 (Capital Programming and Appraisals) - to commit and authorise schemes as per Capital Programme.

Consultation

Finance, Legal, Access to Services.

236. **CLIMATE LOCAL**

The Cabinet Member for Sustainability presented a report which sought authority for the Council to sign up to the Local Government Association's Climate Local.

CABINET DECISION

That Cabinet approved:

- (1) the Leader on behalf of the Council sign up to the Local Government Association Climate Local Commitment;
- (2) commitments are published and annually reviewed and reported;
- (3) the Council develop a policy supporting the identification and exploitation of opportunities for community and resource resilience offered by the low carbon sector.

Policy Framework

Sustainable Development Policy.
Council Policy Commitments.

Reason for Consultation

To demonstrate the Council's commitment to addressing climate change.

Consultation

Legal, Finance and Access to Services.

237. **WESTERN BAY HEALTH AND SOCIAL CARE PROGRAMME OVERVIEW REPORT**

The Cabinet Member for Wellbeing submitted a report which provided a strategic overview of the Western Bay collaboration, the progress made thus far and the next stage in terms of decision making and implementation.

CABINET DECISION

That Cabinet:

- (1) endorsed the over-arching objective of the Western Bay Collaborative to achieve greater integration in the provision of health and social care and the scope of the programme as outlined above;
- (2) referred this report to the relevant Scrutiny Committees for further discussion, as thought fit, concerning appropriate scrutiny arrangements at a local/regional level regarding the Western Bay programme.

Policy Framework

Sustainable Social Services for Wales: A Framework for Action.

Reason for Decision

To take forward the Western Bay collaborative as described in the report and recommendations.

Consultation

Legal, Finance and Access to Services.

238. **WESTERN BAY HEALTH AND SOCIAL CARE PROGRAMME - DELIVERING IMPROVED COMMUNITY SERVICES - BUSINESS CASE FOR INTERMEDIATE TIER SERVICES**

The Cabinet Member for Wellbeing presented a report regarding the work undertaken in relation to the priorities set out in the joint commitment that the Board/Cabinets made in September 2013 through Delivering Improved Community Services and sought approval of the business case to deliver an optimal service model, at scale, for intermediate tier services. The report also sought agreement to undertake further work to develop the integrated financial model and governance arrangements and endorsement of the proposals submitted to Welsh Government Intermediate Care Fund.

The Chief Executive confirmed that prior consideration would be given to those posts at risk.

CABINET DECISION

That Cabinet:

- (1) Approved the business case for the intermediate tier of services, in so-doing:
 - a. Note the demographic challenge facing the Western Bay area and the service and financial risks associated with a 'do nothing' option.
 - b. Endorse the submission made to the Welsh Government Intermediate Care Fund for 2014 in line with a 5 year programme of transformational change.
 - c. Note the challenge presented by the bridging requirements in 2015/16 and 2016/17 and that further work is required to detail the benefits realisation framework and risk sharing arrangements required.
 - d. Agree the requirement to re-invest the cash releasing savings achieved from remodelling services into intermediate tier pooled funds to achieve the sustainability of the intermediate tier of service.
- (2) Noted that the recruitment of the workforce necessary to deliver the intermediate tier services will be on a permanent basis for sustainability purposes.
- (3) Approved in principle the establishment of an arrangement to pool resources with partners in the Western Bay Programme, subject to formal agreement in accordance with Section 33 of the National Health Service (Wales) Act 2006 by April 2015.
- (4) Noted a further report will be made to the next Cabinet/Board Meeting on the broader integration of health and social care across Western Bay in the form of a 'Statement of Intent on Integration'.

Policy Framework

Sustainable Social Services for Wales: A Framework for Action.

Reason for Decision

To approve the business case to deliver an optimal service model, at scale, for intermediate tier services.

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To agree that further work is undertaken to develop the integrated financial model and governance arrangements in line with the business case.

To approve in principle to establish a pooled fund for intermediate tier services.

To endorse the proposals submitted to Welsh Government Intermediate Care Fund to deliver investment in intermediate tier services across the Western Bay footprint in 2014/15 in accordance with the business case.

Consultation

Legal, Finance and Access to Service.

239. **WESTERN BAY HEALTH AND SOCIAL CARE PROGRAMME - MANAGING YOUTH OFFENDING SERVICES ACROSS WESTERN BAY**

The Cabinet Member for Wellbeing sought Cabinet approval to establish a Western Bay Youth Justice and Early Intervention Service Management Board ("the WB YOT Management Board") to replace the Interim Combined Western Bay Regional Youth Justice and Early Intervention Service Management Board ("NEWBO") and the three separate management boards that currently operate in each local authority area, with effect from 1 May 2014.

The report also advised Cabinet of the progress being made on the shared Western Bay Youth Justice and Early Intervention Service project ("WB YOS project") and seeks agreement to create an integrated service as soon as practicable.

CABINET DECISION

Cabinet agreed:

- (1) the business case presented at paragraph 2.2 of the report;
- (2) that Bridgend County Borough Council (BCBC) are the host of a WB YOS;
- (3) the formation of a Western Bay Youth Justice and Early Intervention Service Management Board on 1 May 2014;
- (4) the termination of the NEWBO and the Bridgend/Neath Port Talbot/Swansea Youth Offending Team/Services Management Boards from 1 May 2014;

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- (5) the creation of a shared Youth Offending Team Manager post and 3 Locality Manager posts to manage the integrated service, to be recruited and employed by BCBC, if possible, by 1 May 2014;
- (6) the creation of an integrated service as soon as practicable, following appropriate consultation;
- (7) to share the full costs of the WB YOS management team and ongoing project management costs on the basis of the 10-17 age group population estimates.

Policy Framework

Sustainable Social Services for Wales: A Framework for Action.

Reason for Decision

To endorse the establishment of the Western Bay Youth Justice and Early Intervention Service Management Board to replace the Interim Combined Western Bay Regional YOT Management Board ("NEWBO") and the three separate Local Authority management boards.

To agree to the creation of an integrated youth offending service across the Western Bay footprint.

To agree that Bridgend County Borough Council are the Lead Authority for the integrated Youth Offending Service.

Consultation

Legal, Finance and Access to Services.

240. **WESTERN BAY HEALTH AND SOCIAL CARE PROGRAMME - REGIONAL ADOPTION SERVICE**

The Cabinet Member for Wellbeing submitted a report regarding the Western Bay Health and Social Care Programme Regional Adoption Services as it was the expectation of Welsh Government that a Regional Adoption Services be in place by September 2014.

CABINET DECISION

That Cabinet:

- (1) agreed the approach suggested in the report that each Council continues to meet its statutory duties re. Adoption and to maintain standards of performance by the use of a Specification;
- (2) agreed to the development of a Host Authority approach as detailed in the report;
- (3) agreed that the City and County of Swansea become the Host Council for Adoption Services in the Western Bay Collaboration;
- (4) instruct officers to progress the intended contractual relationships to Heads of Agreement;
- (5) agreed to receive a further report pre Contract for approval; and at that time to agree Governance and Scrutiny arrangements in the overall context of the Western Bay Collaboration.

Policy Framework

Sustainable Social Services for Wales: A Framework for Action.

Reason for Decision

To endorse the approach using the host authority arrangements.

To agree that the City and County of Swansea become the Host Council for the Regional Adoption Services.

Consultation

Legal, Finance and Access to Service.

241. **DEVELOPMENT OF THE REGIONAL SUBSTANCE MISUSE AREA PLANNING BOARD**

The Cabinet Member for Wellbeing submitted a report which advised Members of the progress made to establish an Area Planning Board for Substance Misuse and seek approval to commence consultation with affected staff on the personnel structures required to support the arrangements.

CABINET DECISION

That Cabinet:

- (1) Approved the current progress made towards establishing a Substance Misuse Area Planning Board and regional commissioning arrangements;
- (2) approved the initiation of a staff consultation exercise, regarding the establishment of an appropriate personnel structure to support the Area Planning Board.

Policy Framework

Working together to reduce harm - the substance misuse strategy for Wales 2008-18.

Reason for Decision

To gain approval to initiate a staff consultation exercise with affected staff regarding the establishment of a personnel structure to support the Area Planning Board.

Consultation

Legal, Finance and Access to Services.

242. **CARTREF CARE HOME**

The Cabinet Member for Wellbeing submitted a report which sought to obtain a final decision on the closure of Cartref Residential Care Home for Older People. It was stated that this followed a previously agreed report that recommended a decision in principle to close the home to be followed up with full engagement and consultation before a final decision is made.

CABINET DECISION

Cabinet agreed that:

- (1) the reported outcomes of the consultation process are considered and noted;
- (2) the final decision to permanently close the home is confirmed;
- (3) the premises are declared surplus to requirements.

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Policy Framework

Fulfilled Lives, Supportive Communities.
Sustainable Social Services: A framework for Action.

Reason for Decision

To gain approval to close the home on a permanent basis.

Consultation

Legal, Finance and Building Services.

The meeting ended at 5.40 p.m.

CHAIR

Published on 10 April 2014

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(JT/EJF)
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